

U.S. Forest Service

National Recreation Reservation Service Guidelines

This is to assist in contacting customers and notifying NRRS that 1) a forest fire restriction and/or closure is going to be in effect and 2) the forest fire restrictions and/or closures are rescinded.

1. Inventory and Points of Contact must be verified by the forest NRRS coordinator at the beginning of each calendar year.
2. Administrative closures reflected by forest fire restrictions and/or closures shall be initiated by Points of Contact at the forest level or by the regional office.
3. The forests must notify NRRS inventory as soon as the forest fire restriction and/or closure decision is made.
4. Units must make sure that the forest fire restriction and/or closure actually closes specific campgrounds or other developed sites.
5. If the unit prohibits use outside the site but allows use in the site to continue then that advisory must also be forwarded to NRRS.
6. Forests must estimate the time that the forest fire restriction and/or closure is going to be in effect.
7. Once the forest fire restriction and/or closure is rescinded, the forest must notify NRRS Inventory as that action occurs.
8. Forests must estimate the number of cancelled reservations and provide estimates to the fiscal section that administrative charges will be incurred for each reservation cancelled per the Contract Line Items Number Charges. These are estimated to be approximately \$20 per cancellation.

If there are customers that are affected, the Reserve America Customer Service staff will proceed with notifying each customer and re-booking them to another site or Field Location.

Order Number: _____

ORDER
STAGE I FIRE RESTRICTIONS
_____ **NATIONAL FOREST**

Pursuant to 36 CFR § 261.50(a), the following acts are **prohibited** on all National Forest System lands within the _____ National Forest, in the State of _____ (“the restricted area”). The restricted area is depicted on the attached map, hereby incorporated into this Order as Exhibit A.

1. Building, maintaining, attending or using a fire, campfire or stove fire, except within a developed recreation site. 36 CFR § 261.52(a)
2. Smoking, except within an enclosed vehicle or building, a developed recreation site, or while stopped in an area at least three feet in diameter that is barren or cleared of all flammable material. 35 CFR §261.52(d).
3. Possessing, discharging or using any kind of firework or other pyrotechnic device. 36 CFR §261.52(f).

Pursuant to 36 CFR § 261.50(e), the following persons [**choose appropriate “persons” below**] are exempt from this order:

1. Persons with a permit that authorizes actions specifically prohibited by this closure order.
2. Any Federal, State or Local Officer or member of an organized rescue or firefighting force in the performance of an official duty.
3. Lessees or permittees within the restricted area are exempt from prohibition 1 above, provided such fires are within their residence.

These restrictions are being implemented for public safety and because of extreme fire hazard conditions on federal lands.

This order becomes effective at (time, date, year), and will remain in force until rescinded or until _____, 2003, which ever occurs first.

Done at _____ [**city**]_____, [**state**], this ____ day of _____(month), _____(year).

[**FOREST SUPERVISOR’S NAME**]

Forest Supervisor
_____ National Forest

Violation of these regulations is punishable as a Class B misdemeanor, by a fine of not more than \$5000 for an individual or \$10,000 for an organization, or imprisonment for not more than six (6) months or both. 16 USC § 551, and 18 USC §§ 3559 and 3571.

Order Number: _____

ORDER
STAGE II FIRE RESTRICTIONS
_____ **NATIONAL FOREST**

Pursuant to 36 CFR § 261.50(a), the following acts are **prohibited** on all National Forest System lands within the _____ National Forest, in the State of _____ (“the restricted area”). The restricted area is depicted on the attached map, hereby incorporated into this Order as Exhibit A.

10. Building maintaining, attending, or using a fire, campfire or stove fire. 36 CFR 261.52(a).
11. Smoking, except within an enclosed vehicle or building. 36 CFR 261.52(c).
12. Possessing, discharging or using any kind of firework or other pyrotechnic device. 36 CFR 261.52(f).
13. Using an explosive. 36 CFR 261.52(b).
14. Operating a chainsaw or other equipment powered by an internal combustion engine is prohibited from 1:00 p.m. to 1:00 a.m. 36 CFR 261.52(h).
15. Operating or using any internal or external combustion engine without a spark arresting device properly installed, maintained and in effective working order meeting either:
 16. Department of Agriculture, Forest Service Standard 5100-1a; or
 17. Appropriate Society of Automotive Engineers (SAE recommended practice J335(b) and J350(a). 36 CFR § 261.52(j)
18. Welding, or operating an acetylene or other torch with open flame. 36 CFR 261.52(i).
19. Possess or use a motor vehicle off National Forest System Roads. 36 CFR 261.56 Except when parking in an area devoid of vegetation within 10 feet of the roadway; and except for parking overnight in developed campgrounds and at trailheads.
20. Violating any state law concerning burning, fires, or which is for the purpose of preventing or restricting the spread of fire. 36 CFR § 261.52(k).

(Reference specific state statute)

Pursuant to 36 CFR § 261.50(e), the following persons [**choose appropriate “persons”**] are exempt from this order:

5. Persons with a permit that authorizes actions specifically prohibited by this closure order.

6. Persons in a developed recreation site using a fire fueled solely by liquid petroleum or LPG fuels.
7. Any Federal, State, or local officer, or member of an organized rescue or firefighting force in the performance of an official duty.
8. Lessees or permittees within the restricted area are exempt from prohibition 1 above, provided such fires are within their residence.

This order becomes effective at _____(time), _____(date), _____(year), and will remain in force until rescinded or until _____(time), _____(date), _____(year) which ever occurs first.

Done at _____[city], _____[state], this ____ day of _____(month), _____(year).

[FOREST SUPERVISOR'S NAME]

Forest Supervisor

_____ National Forest

Violation of these regulations is punishable as a Class B misdemeanor, by a fine of not more than \$5000 for an individual or \$10,000 for an organization, or imprisonment for not more than six (6) months or both. 16 USC § 551, and 18 USC §§ 3559 and 3571.

Order Number: _____

ORDER
EMERGENCY AREA FIRE CLOSURE (STAGE III)
_____ **NATIONAL FOREST**

Pursuant to 36 CFR § 261.50(a), and 36 CFR § 261.50(b), the following acts are **prohibited** within the specific area boundary within the _____ National Forest, in the State of _____ (“the restricted area”). The specific restricted area is depicted on the attached map, hereby incorporated into this Order as Exhibit A.

1. Going into or being upon the restricted area. 36 CFR § 261.52(e)

Pursuant to 36 CFR § 261.50(e), the following persons [**choose appropriate “persons” below**] are exempt from this closure order:

1. Persons with a permit that authorizes actions specifically prohibited by this closure order.
2. Any Federal, State or Local Officer or member of an organized rescue or firefighting force in the performance of an official duty.

[Short and succinct reason for closure.]

This order becomes effective at _____ (time), _____ (date), _____ (year), and will remain in force until rescinded or until _____ (time), _____ (date), _____ (year), which ever occurs first.

Done at _____ **[city]** _____, **[state]**, this ____ day of _____ (month), _____ (year).

[FOREST SUPERVISOR’S NAME]

Forest Supervisor
_____ National Forest

Violation of these regulations is punishable as a Class B misdemeanor, by a fine of not more than \$5000 for an individual or \$10,000 for an organization, or imprisonment for not more than six (6) months or both. 16 USC § 551, and 18 USC §§ 3559 and 3571.

Order Number: _____

ORDER
EMERGENCY FIRE CLOSURE (STAGE IV)
_____ **NATIONAL FOREST**

Pursuant to 36 CFR § 261.50(a), and 36 CFR § 261.50(b), the following acts are **prohibited** on all National Forest System lands within the _____ National Forest, in the State of _____ (“the restricted area”). The restricted area is depicted on the attached map, hereby incorporated into this Order as Exhibit A.

1. Going into or being upon the restricted area. 36 CFR § 261.52(e)

Pursuant to 36 CFR § 261.50(e), the following persons [**choose appropriate “persons” below**] are exempt from this closure order:

1. Persons with a permit that authorizes actions specifically prohibited by this closure order.
2. Any Federal, State or Local Officer or member of an organized rescue or firefighting force in the performance of an official duty.

[Short and succinct reason for closure.]

This order becomes effective at _____ (time), _____ (date), _____ (year) and will remain in force until rescinded or until _____, 2003, which ever occurs first.

Done at _____ [city], _____, [state], this ____ day of _____ (month), _____ (year).

[FOREST SUPERVISOR’S NAME]
Forest Supervisor
_____ National Forest

Violation of these regulations is punishable as a Class B misdemeanor, by a fine of not more than \$5000 for an individual or \$10,000 for an organization, or imprisonment for not more than six (6) months or both. 16 USC § 551, and 18 USC §§ 3559 and 3571.



NATIONAL FOREST ENTRY/ACTIVITY PERMIT

USDA – Forest Service
Southwestern Region
R3-5100-21 (5-03)

Permittee:		<p>This National Forest, or portions thereof, are restricted or closed to public entry because of extreme fire danger. Persons whose business requires them to enter, may be issued an entry/activity permit. The permittee is responsible for preventing fires and for reporting any fire he discovers. This permit is non-transferable.</p>	
Address:			
Auto License	Telephone:		
Destination(s):		<p>The permittee may not smoke, use any fire or internal-combustion engine-driven vehicles or equipment while within this National Forest during the permit period except as provided in the conditions as stated below.</p>	
Route of Travel: (to and from)			
Purpose of visit:		<p>I hereby agree to the terms and conditions of this permit and will require all those in my party to do the same.</p> <p>Permittee: _____</p> <p>Issued By: _____</p> <p>Title: _____</p>	
Permit valid from: _____ to: _____ 20____			
Forest:			
District:			
<p>Conditions of this permit (vehicle and equipment use and inspection, fire tools required, spark arresters/mufflers, smoking and fire restrictions, watchmen, patrolmen, etc.)</p> <p>The permittee is responsible for all other persons, employees, agents or contractors authorized to enter under this permit, if any (use separate sheet if needed).</p> <p>Name: _____</p> <p>Name: _____</p> <p>Address: _____</p> <p>Address: _____</p> <p>Relationship: _____</p> <p>Relationship: _____</p> <p>The permittee, his/her party, employees, agents and persons under contract to him/her must comply with the terms of this permit. Violation of these regulations is punishable as a Class B misdemeanor, by a fine of not more than \$5000 for an individual or \$10,000 for an organization, or imprisonment for not more than six (6) months or both. 16 USC § 551, and 18 USC §§ 3559 and 3571.</p> <p>This permit may be terminated at the discretion of the District Ranger</p>			